

Grammar Practice

Name Class Date

19.1-2 Capitalization I

Key Information

A capital letter is used at the beginning of a sentence, a direct quotation, and the salutation and closing of a letter.

The man said, "Please let me borrow the key."
Dear Ms. Delgado, Sincerely, Carmelo Colon

Proper nouns are also capitalized. A proper noun names a particular person, place, or thing.

The key opens the gate of the Veteran's Memorial Garden donated by Mrs. Calhoun in memory of her husband.

A. Capitalizing Sentences, Quotations, and Proper Nouns

Write each sentence. Use capital letters where needed.

1. pedro wants to be a pilot. _____

2. he says, "flying is the greatest feeling in the world." _____

3. michaela replies, "you are a dreamer, pedro." _____

4. "i am really going to fly," he tells her. _____

5. "i am going to learn to fly an airplane," pedro explains.

B. Using Capital Letters

Write the following letter on a separate sheet of paper. Use capital letters where needed.

dear aunt sue,
i am really enjoying my spring vacation. yesterday, miki and i went to the aquarium to see some unusual sea creatures. then we went to the park to play softball with our friends. today we are going to an international festival downtown. we hope to try food from different parts of the world. miki said, "this is the best festival our city has." i hope she is right. i will write again to tell you about it.
sincerely,
pat

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